

Elizabeth Street Business Complex
Shawano County Job Center, Incorporated
Donation Request Application

The Shawano County Job Center, Incorporated dba Elizabeth Street Business Complex, a 501c3 corporation, is proud to offer local area organizations an opportunity to apply for a donation to support community organizations, their programs and projects.

The Corporation is organized and operated exclusively for charitable, educational, and scientific purposes which support local employers, job seekers, and the local economy.

Please note the following points before filling out this application.

- Applications are reviewed by the Donation Committee on a monthly basis and are considered based on availability of funds.
- Applications should be filled out completely in order to determine how it meets the mission and purpose of our organization.
- Applications should include the total project budget and how much of that budget is being requested as a donation.
- Applications will remain eligible for consideration for up to one year from the date of receipt.

Applicant Information:

Date Submitted: _____
Organization Name: _____
Organization EIN: _____
Is the organization tax exempt? _____
Organization Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____
Organization E-mail: _____
Web Address: _____
Contact Person: _____
Title: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____
E-mail: _____

Mission and Purpose of the Organization and Project Information:

In a letter of request on organization letterhead, describe the proposed program or project for which funds are requested including specific needs that would be supported and the goals of the program or project. Include the mission and purpose of the organization and the population served.

Additional information may be requested by the Committee to aid in the review of this request.

Applications will be considered based on the Corporation's mission and available funds. Submission of an application does not guarantee funding.

**Please submit this form and the letter of request via email to shawanojobctr@gmail.com or send to Shawano County Job Center, Incorporated 607 E. Elizabeth Street Shawano, Wisconsin 54166. Attn: Donation Committee
Phone: 715-526-4763 with any questions.**

